

FAQ for Room Rentals at GRCT

General Questions

Q: What spaces are available for rental?

A: We offer several spaces, including rehearsal rooms, conference rooms, and performance areas. Details about each space, including capacity and amenities, can be provided upon request.

Q: How do I reserve a space?

A: Submit your request through our online booking form. Reservations are confirmed once the signed contract and deposit are received.

Q: What is included in the rental fee?

A: Rental fees include basic setup (tables, chairs, etc.) and use of selected amenities. Additional equipment or services may incur extra fees.

Q: Can I serve food and drinks?

A: Yes, but prior approval is required. Alcoholic beverages must be served by a licensed and insured caterer.

Q: What happens if I need to cancel?

A: Cancellations must be made in writing. Refunds depend on how far in advance the cancellation is made. Check your contract for specific details.

Q: Is there parking available?

A: Grand Rapids Civic Theatre does not own its own parking. However, there are multiple nearby public garages, lots, and meter parking to accommodate for your guests.

Q: What are the cleaning expectations?

A: Renters are responsible for removing all personal items and disposing of trash in designated bins. Excess cleaning or damages will result in additional fees.