



## Grand Rapids Civic Theatre: School of Theatre Arts Teaching Artist Job Description:

The School of Theatre Arts at Grand Rapids Civic Theatre is now accepting applications for teaching artists who work with students from **ages four through eighteen!**

Classes for these ages include the following:

- **Kids Combo (PreK/Kindergarten):** Students explore learning lines, storytelling through play, and basic choreography in a group play!
- **Beginning Actors (1st Grade):** Students memorize individual or partner lines and gain confidence in creating a character and learning stage directions!
- **Core Acting (2nd-12th Grades):** Students learn the fundamentals of acting and basic storytelling through theatre exercises, lessons, and activities.
- **Core Musical Theatre (2nd-12th Grades):** Students learn basic vocal and musical skills as well as beginning dance steps and technique to put together a brief musical theater combination.
- **Backstage Magic (2nd-5th Grades):** This hands-on class explores how Civic creates “theatre magic” with props, costumes, and scenery!
- **Improv (4th-8th Grades):** Students explore the basics of improvisation through games and activities designed to help them think on their feet, feel confident taking risks, and listen to their peers.
- **Musical Theatre Dance (2nd-12th Grades):** For young dancers with little to no dance experience. Students learn basic musical theatre dance techniques & steps.
- **Tap (2nd-12th Grades):** For young dancers with little to no dance experience. Students learn tap basics such as a brush, ball change, flap, and shuffle!
- **Ballet for Beginners (2nd-12th Grades):** This class is intended for students who are new to ballet and are looking to work on dance basics. This class will prepare them with the tools and vocabulary to pick up choreography in a musical theater setting at a faster pace.
- **Broadway Showstoppers (6th-12th Grades):** This advanced level dance class will explore famous Broadway choreography each week.

Our priority is to find teaching artists who represent the students who enter our building and work to build student confidence, foster collaboration, and inspire creativity in the classroom. We strive to hire individuals who are committed to creating a safe and inclusive classroom community by building relationships with their students. Teaching artists should have strong classroom management skills while supporting students’ strengths and weaknesses, the ability to teach foundational skills in a clear and fun manner, and prepare a class outline with the guidance and support of the Education Department staff. Teaching artists are also expected to attend faculty

meetings prior to each term, participate in continued professional development opportunities, and communicate with the Director of Education and Outreach to ensure that the mission of the School of Theatre Arts is consistently upheld.

If you feel that you have the experience and qualifications, we would love for you to take a look at the requirements below and submit an application. **Please ensure that your application highlights your previous teaching experience with both the ages you are hoping to teach and the content.** Any questions can be directed to our Director of Education and Outreach, Jenna Betka-Pope, at [jbetkapope@grct.org](mailto:jbetkapope@grct.org)

Successful candidates tend to have the following:

- Teaching experience that required advance planning, behavior management, and relationship building
- Theatre and classroom experience with the ages and content that the individual would like to teach.
- A college degree in the areas of education, theater, or one of the specialty content areas (design, dance, etc.) and/or commensurate work experience
- Foster a sense of belonging and community for all individuals who participate in the program
- Cultural and social competency to work with individuals from diverse backgrounds and with different abilities
- Ability to effectively collaborate or work independently with minimal supervision, attention to detail, and clear and consistent communication skills

#### **Requirements:**

- Email either a cover letter OR a video (no longer than five minutes ) with the following content to [jbetkapope@grct.org](mailto:jbetkapope@grct.org)
  - Previous teaching experience
  - Classes and ages that intrigue you based on the description above
  - Why you seek to teach theatre to young artists
- If you have a resume that includes teaching experience, please email that to [jbetkapope@grct.org](mailto:jbetkapope@grct.org), as well. **We do not need resumes with theatrical performances or production team experience submitted.**
- All candidates will go through a background check as part of the hiring process

#### **Schedule:**

- Each term is 6 weeks in length, and classes range between 1-2 hours.
  - Fall Term: October 5th-November 14th
    - Skip October 31st (Thursday), extend to 11/21
  - Winter Term: January 11th-February 20th
  - Spring Term: April 12th-May 22nd
- Classes are held on Saturdays between 9 am and 3 pm, Sundays between 12 and 6 pm, and Tuesdays-Thursdays from 4:30-6:45 pm.

**Compensation:**

- Hourly Compensation: \$46/contact hour with students
- Parking reimbursement during camp or class hours

**Application Deadline:** June 18th