



YAS INTERNSHIPS AND LEADERSHIP OPPORTUNITIES 2024/25

INTERNSHIP OPPORTUNITIES

Studio Participants may be assigned up to TWO internships per year. Interns should expect to come in AT LEAST 2-3 hours, once per week from September-December and/or January-April plus “specialty” hours for other opportunities. Assignments will be based on interest, availability, and experience.

Production (Scenic, Costumes, Props, Lights, Sound, Technical Direction)

WHO YOU WILL WORK WITH: Civic Production Staff

- Scenic Design (Kat)
- Costume Design (Jen)
- Sound Design (Sam)
- Lighting Design (Catie)
- Technical Direction (Malcolm)

WHAT YOU WOULD DO: Work side by side with a Civic Production Staff member as they prepare for a Season show (or shows). You could choose a single area to focus on all year, or identify two different areas you would like to try within each internship. Learn how Production Staff members prepare/research a show, what tools they use to communicate their designs, techniques they use to realize the design, how they collaborate with other members of the production & artistic staff, and how they ultimately bring their ideas to life!

Education Administration

WHO YOU WILL WORK WITH: Jenna Betka-Pope, Deb Wright, and Josh Kurchinski

WHAT YOU WOULD DO: Spend 1-2 afternoons a week helping the Education Department with various tasks such as: preparing classroom materials, preparing physical classroom spaces, data management, greeting and/or releasing students, researching shows for performance block & summer camp, preparing materials for TA training and outreach events, general organization and administrative tasks.

Marketing & Communications

WHO YOU WILL WORK WITH: Noddea Skidmore

WHAT YOU WOULD DO: Help prepare marketing materials for social media & print (depending on your skill/interest level), set up/tear down and assist with marketing photo & promo video shoots, proofread playbills and other marketing materials, research marketing ideas for shows/season, take photos/video of Civic and School events for social media, assist with general organization and administrative tasks.

Development

WHO YOU WILL WORK WITH: Kim Vincent and McKenzie Rounds

WHAT YOU WOULD DO: Assist in donor communication, set up/tear down for donor events, take photos/video of Civic and School events for donors, assist with general organization and administrative tasks, learn about the grant writing process, and collect data for grants and private donors

Audience Experience

WHO YOU WILL WORK WITH: Jess Burke and Max Luke

WHAT YOU WOULD DO: Assist in front of house communication with ushers and house managers, learn about the ticketing system, assist with general organization and administrative tasks, and prepare for accessibility events.

LEADERSHIP OPPORTUNITIES

Studio Participants may participate in Education Department Leadership Roles at any point throughout the year. Production Leadership roles are limited to Performance Block and would be in alignment with their rehearsal schedule. Assignments will be based on interest, availability, and experience.

Production Leadership Roles in Performance Block (pending approval by Education Department)

- Student Stage Manager
- Assistant Director, Assistant Choreographer, Assistant Music Director
- Assistant Designer: Costumes, Scenery, Lights, Sound, Props
- Various backstage/production roles including deck crew, fly rail operator, A2, sound or light board operator, dresser.

Education Department Leadership Roles

THEATRE ASSISTANT/TA (pending approval by Education Department and training)

- School Year TA in Theatre Classes - Fall, Winter, Spring
- Summer TA in Camp - Early Explorers, Creative Quest, Dramatic Discovery
- ALL TA's are required to successfully complete TA training with Jenna Betka-Pope prior to being placed in a classroom
- Students who already TA are encouraged to continue doing so! You do NOT have to stop being a TA to pick up another Leadership Role or Internship, but do be sure you can manage your time wisely.