



DIRECTOR/STAGE MANAGER HIRING INFORMATION

Grand Rapids Civic Theatre seeks six Directors and six Stage Managers for the second annual Ten for All playwriting festival. We are looking for early to mid-career Directors and Stage Managers with a passion for shaping new work, nurturing volunteer performers, and creating theatre magic within a limited budget.

Each Director/SM team chosen will be assigned one of the six Ten for All categories. The team will work with the Artistic Director to seek out volunteer actors to read roles for the Semi-Final Reading (no staging - just reading), and then have two in person rehearsals (and an optional zoom rehearsal) with those volunteer actors to prepare for the public Semi-Final Reading. Once the finalist scripts are chosen, the Director/SM teams will then sit in on auditions for the finals, collaborate with the other Director/SM teams to cast their ten minute play, and lead three to four weeks of rehearsals in preparation for the final performances.

Directors and SMs will be expected to attend one to two production meetings, in addition to their regular rehearsals. Directors may also be asked to work with a volunteer Assistant Director from the School of Theatre Arts Winter term Directing Class.

See the proposed rehearsal schedule [HERE](#).

PLEASE NOTE: These are POTENTIAL rehearsal times. We expect that each finalist production will need approximately 10-15 hours of rehearsal, plus tech week. Rehearsal schedules will be finalized based on team availability, cast availability, the needs of the individual productions, and room availability at Civic.

Directors and Stage Managers will be compensated \$250 for their work.

APPLICATIONS ARE DUE MONDAY, DECEMBER 5th.

To apply, please fill out the Google Form [HERE](#).



DIRECTORS/STAGE MANAGERS IMPORTANT DATES

APPLICATIONS FOR DIRECTORS/SMS: DUE DECEMBER 5th

DIRECTORS/SMS HIRED BY: On or around December 19th

SEMI-FINALIST SCRIPTS ANNOUNCED: January 10th

GATHER CASTS FOR SEMI-FINALS: January 12th - 21st

SEMI-FINALS READING REHEARSALS: Sunday, Jan 22nd & Monday, January 23rd (Youth); Monday, January 23rd & Tuesday, January 24th (Adult)

SEMI-FINALS READINGS: Monday, January 30th (Youth) & Tuesday January 31st (Adult)

- **Onstage: Chairs & Music Stands. Basic Stage Lights. Minimal sound (mics, a few SFX if absolutely necessary)**
- **Public/Free/Reservations Required**

FINALISTS ANNOUNCED: February 3rd

AUDITIONS FOR FINALS: February 17th with Callbacks on February 19th

REHEARSALS FOR FINALS: February 20th - Opening

TECH WEEK FOR FINALS: March 13th - 17th

FINALS

- **Friday, March 7th at 7:30pm**
- **Saturday, March 18th at 7:30pm**
- **Sunday, March 19th at 2pm**
- **AWARDS: Sunday, March 19th at 5:30pm (after show)**
- **Directors should plan to attend at LEAST one Finals Performance and the Awards. SMs must be at all Finals Performances and Awards.**